

## My Me Primary Report - Template

<b>Details of the responsible officer</b>		
1	Name of District	KASARAGOD
2	Name of person In charge	SHAIJA.K
3	Designation	MKSP BLOCK CO ORDINATOR
4	Contact Number	9048817944

<b>Basic Information about the Unit</b>		
1	Name and contact number of ME unit adopted	BUTTERFLY FLOOR MAT UNIT. 9400755006
2	Area of Operation	KINANNORE KARINDALAM
3	Location of ME	PARAPPA
4	Name & Contact Number of MEC in charge	OMANA 8547081205
5	Whether MEC visits regularly and supports the Unit?	YES
6	Individual/Group	GROUP
7	If group, total no of members	5
8	Scheme (RME/Yuvashree/others (Specify))	KUDUMBASHREE MEMBERS STARTING WITH THE SUPPORT OF LINKAGE LOAN.
9	Details of trainings received (PIP/EDP/Skill/Accounting & Auditing/Others(Specify))	EDP
10	Whether unit need any training	ACCOUNTING AND BOOK KEEPING
11	Present Marketing strategy/Channels	DIRECT MARKET , LOCAL MARKET AND

	KUDUMBASHREE FAIRS
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<b>Financial Details</b>		
1	Whether registers are maintained properly?	YES
2	Whether Accounts are maintained perfectly?	YES
3	Whether regular auditing has been done?	NO
4	Total revenue and expenditure in 2015-16	R:                      E:
5	Total Revenue and expenditure in 2016-17	R: 118,301                      E:97,000
6	What are the financial assistance received from the Kudumbashree	--
7	Whether unit is eligible for any financial assistance from Kudumbashree	REVOLVING FUND
12	Whether unit have any idea for business expansion or diversification	YES

**Photo of the unit (including officer in charge)**



1. Machinery details including production capacity: Two step machinery-2 number having production capacity 20 number from one machinery. Three step machinery- 2 number having production capacity 10 number from one machinery. Carpet machinery -1 number having production capacity 3 number.

2. Major observations/findings: They have no proper buiding for storage of rawmaterials. Butterfly mat unit works in a rental building.

3. Suggestions for improvement: Purchasing new machinery for widening the production.  
Recruit additional semi skilled employee to increase the production.

4. Initiatives needed for betterment: Expantion of the unit to purchase of additional machinery.

5. Remarks (If any):