

## My Me Primary Report – Template

<b>Details of the responsible officer</b>		
1	Name of District	Kannur
2	Name of person In charge	Naimimol Thomas
3	Designation	Social Development Specialist PMAY
4	Contact Number	9446203914

<b>Basic Information about the Unit</b>		
1	Name and contact number of ME unit adopted	Kudumbashree lught and sounds payyannur...9961611681
2	Area of Operation	Payyannur municipality and near by panchayaths
3	Location of ME	karuvacher, payyannyr
4	Name & Contact Number of MEC in charge	leela
5	Whether MEC visits regularly and supports the Unit?	occassionally
6	Individual/Group	group
7	If group, total no of members	started with 10 at present 3 members
8	Scheme (RME/Yuvashree/others (Specify))	SJSRY
9	Details of trainings received (PIP/EDP/Skill/Accounting & Auditing/Others(Specify))	Nothing
10	Whether unit need any training	accounting training and some skill oriented traunings
11	Present Marketing strategy/Channels	staring time bit notices at presenr oral publicity

12	Whether unit have any idea for business expansion or diversification	they have no specific plans for expansion
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<b>Financial Details</b>		
1	Whether registers are maintained properly?	Day register, bill book and pass book
2	Whether Accounts are maintained perfectly?	Not much perfect, keep just for information.Later only they maintain
3	Whether regular auditing has been done?	Upto 2015- 2016 were audited
4	Total revenue and expenditure in 2015-16	R:                    E:
5	Total Revenue and expenditure in 2016-17	R:                    E:
6	What are the financial assistance received from the Kudumbashree	one lakh subsidy and 25000 RF
7	Whether unit is eligible for any financial assistance from Kudumbashree	technology fund is necessary for them

<b>Photo of the unit (including officer in charge)</b>		

1. Machinery details including production capacity: mike set, generator, chairs and tables
2. Major observations/findings: they have limited capital and
3. Suggestions for improvement: enhance the capacity, facilities may helps to compete with present scenario

4. Initiatives needed for betterment: more technical assistance, better personnel

5. Remarks (If any): is a good initiative but in between somewhere they have decreased interest is the major draw back. So some boost up activities necessary to improve the quality