

**Application for the Certificate of Registration
(BUDS Special School for M.R.) Under PWD Act 1995**

1. Name of the applicant Organization/
Local Body :

2. Address and Phone number of institution :

3. Applicant is
a. An organization registered
under the Charitable Societies
Registration Act, 1860
(Act.XXI of 1860) :

b. A Public Trust registered under
any Law for the time being in force :

c. Any other organization (details of
registration with the name of the
Act) which may be recognized
by the Ministry for the purpose
of this Scheme (Details of
registration with the name of the
Act) :

4. Date of Establishment of the
Organization/institution :

5. Nature of the Organization/institution,
(Please indicate precisely whether it is

educational or training institution or a workshop for the blind, the deaf and dumb, the orthopaedically handicapped or mentally retarded persons, etc. :

6. Brief history of the organization/institution and of its objects and activities :

7. Whether recognized by the State Government :

8. Whether the organization is of an All India Character. If so, give the nature of it's All India Activities :

9. Whether located in its own/rented building :

10. Present number of disabled beneficiaries :

11. Likely dates of commencement and completion of project :

12. Whether the projects is likely to be Assisted by some other official or Non-official source :

13. Whether necessary land for the Proposed building is available
If so, give details (Please indicate the location of the plot and enclose :

permission certificate for the construction from the competent authority etc.)

14. a) Whether trained staff and other suitable facilities for undertaking the project is available, if so, give details :
 - b) In case new staff is to be appointed, give details of the qualification, academic, professional and experience prescribed for the purpose :
 - c) Number of the employees working in the organization :
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15. List of Papers/statements to be attached
 - a) Prospectus or a brief descriptive note giving aims and objects/activities of the organization :
 - b) Constitution of the Organization :
 - c) Constitution of the Board of Management with particulars of each Member :
 - d) Latest available annual report :
 - e) Income and Expenditure accounts and Reports :

- f) A statement giving details (Year, purpose, amounts etc) of assistance received from the last five years from the Central/State Government, Central social Welfare Board, Local Bodies or any other quasi Government Institution including requests made there of those or any one of those other organization for the projects under the consideration or for any other projects :

- g) A Statement giving item-wise and year-wise details of estimated recurring and non recurring expenditure on the project :

- h) A copy of the plan of the proposed building :

- i) A statement indicating the equipments, apparatus, furniture, library books etc. (by number of details whichever is possible) already available; and separately a statement indicating the above item purchased year-wise with financial assistance from the Ministry of Welfare; and :

- j) Details of budget estimates of the Organization as a whole exhibiting the estimated receipts and expenditure during the year for which grant sought for :

16. List of additional papers, if any :

17. List of additional information, if any :

Place:

Date:

Signature:

Name:

Designation:

(Seal)