

My Me Primary Report – Template

Details of the responsible officer		
1	Name of District	Wayanad
2	Name of Person In charge	Bindu.R.S.
3	Designation	Office Secretarial Staff
4	Contact Number	9495318433

Basic Information about the Unit		
1	Name and contact number of ME unit adopted	Chanthanya Herbs. 9497834333
2	Area of operation	Pulpally
3	Location of ME	Pulpally, veliyambam
4	Name & contact Number of MEC in charge	Siji Thankappan, 9847782702
5	Whether MEC visits regularly and supports the unit?	NIL
6	Individual/Group	Group
7	If group, Total no of members	Starting time 12 members, now 6 member are working
8	Scheme(RME/Yuvashree/others(Specify)	SRSRY
9	Details of trainings received (PIP/EDP/Skill/Accounting&Auditing/ Others(Specify)	Training received from M.S.Swarinathan foundation -
10	Whether unit need any training	Yes
11	Present Marketing strategy/Channels	Nearest Kudumbasree, neyobams and variou Kudumbasree mala's
12	Whether unit have any idea for business expansion or diversification	Yes, They think <sup>to</sup> start a <sup>type</sup> carter's unit with it

Financial details		
1	Whether registers are maintained properly ?	NIL
2	Whether Accounts are maintained perfectly?	NIL
3	Whether regular auditing has been done?	NIL
4	Total Revenue and expenditure in 2015-16	R: - E: -
5	Total Revenue and expenditure in 2016-17	R: - E: -
6	What are the financial assistance received from the Kudumbashree	R.F. paid
7	Whether unit is eligible for any financial assistance from Kudumbashree	Yes

Photo of the unit ( including officer in charge)

- Machinery details including Production Capacity. It has old vessels and grinders for preparing medicines
- Major observations/findings ~~is~~ Not maintained properly accounting system  
\* The unit has not received license because of it has no rented or own room.
- Suggestions for improvement: change the medicines to the proper neat place. ~~Set instead of houses.~~  
improve the book keeping systems \* increasing visibility by setting new board
- Initiatives needed for improvement  
They needed financial assistance to purchase new grinder and more vessels -
- Remarks if any